

Student Services Annual Program Review Update

This information will be useful to take into consideration as the Career Center undergoes staffing changes and makes its move into the area adjacent to the Transfer Center. While the staffing configuration is still unclear, the results of this survey would lend support to the idea of retaining the job binders if adequate personnel exists to maintain them. Also, offering at least a few computer workstations would seem to be well justified as a result of this study. Likewise, although they received fewer responses, the career reference materials (including the books, videos, and Eureka/Discover databases) would be useful to retain as they are still utilized by a fair percentage of students. With respect to the suggestions we received, the majority of them revolve around increasing our resources and services in various ways that depend upon an infusion of funding and staffing. Since the Career Center is currently in a shrinking (not expanding) mode, it would seem prudent that the present emphasis be to maintain as many of the current resources and services as possible before considering any additions. We are happy, however, that the res

study show the visitors to our Career Center have been pleased with the resources and services we have, until this point, been able to provide.

Suggestions for the SSLOAC Discussion & Analysis (above):

Detailed data supporting some or all of the statistics collected.

Patterns that emerge or are confirmed when SSLO data are viewed, either alone or in combination with other data (such as student success or retention rates) at the program level.

What your goals were for any 'benchmark' percentages and whether you achieved those goals.

Evidence of value derived from the SSLOAC process within your program.

Some of the challenges your staff and faculty continue to face in attempting to hit your program goals with respect to SSLO.

If enhancements/improvements that you have just identified can be implemented within your program or division's currently existing structures and allocated resources, then consider this update form complete and submit to Jim Haynes (haynesjim@deanza.edu). If ADDITIONAL resources are needed through the Student Services Planning and Budgeting process, then complete Section IV. (below).

IV. Resource Requests: (Use this section ONLY if you have a NEW resource request)

Program/Department:

Please submit your top three (or less) choices below in ranked order:

		Cost estimate
Item Name:	<input type="text"/>	<input type="text"/>
Item Name:	<input type="text"/>	<input type="text"/>
Item Name:	<input type="text"/>	<input type="text"/>

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What SSLO Assessment findings, if any, support and guide the resource request?	
How will the resource allocation specifically enhance your program's services, activities, processes, etc. to improve student learning and achievement?	
How will the resource enhance your program with respect to the College mission or Strategic initiatives and/or your program's goals for improvement as stated in your last program review?	
Other information that may be important to support your request?	