

DASB Budget Request 2021-2022

For All Programs Excluding Athletics

Budget Request due to the Office of College Life by 4:00 pm Monday, November 9, 2020

Applications and attachments must be typed and submitted via email to Dennis Shannakian at ShannakianDennis@fhda.edu.

Please also copy the Administrator on the email.

Applications must be submitted as Word documents or searchable text PDFs (not scans; signatures are not required)

The Subject must be in the following format: "DASB Budget Request - DASB Account/Program Name - DASB Account Number"

For Example: "DASB Budget Request - DASB Budget Committee - 41-51140"

Everything submitted will be publicly available online.

Delete the Object Codes and lines within Object Codes you do not need.

1. Program (Account) Name: FACCC Advocacy and Policy Conference
2. Is this a new DASB account? Yes No DASB Account Number: 46-52644
3. Amount requested for 2020-2021 \$3,955.51
4. Total amount allocated for 2020-2021 \$3,956.00
5. How long has this program existed? 9 years
6. Number of students directly served in this program: 12-15 De Anza students

Please ACCURATELY and THOROUGHLY complete numbers 7 – 10 and use additional sheets if necessary.

7. List ALL other accounts and/or sources of income (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions) also list ALL Co-Sponsorships for the Program; include anticipated future sources and co-sponsorships. Accounts and amounts will be verified.

Failure to disclose ANY and ALL non-DASB Funding Sources will result in the immediate disqualification of your request and/or the freezing of your DASB Account if already approved.

B Budget Accounts: none

Trust Accounts: none

Fund 15 Accounts: none

FHDA Foundation Accounts: none

Grant Funded Accounts: none

Other District Accounts: none

Off-Campus/Off-District Accounts: none

On-Campus Co-Sponsorships: none

Off-Campus Co-Sponsorships: none

8. How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students benefiting from DASB funds allocated to you have paid the \$10 DA Student Body Fee and are DASB Members (DASB Budget Stipulation # 1)? We require all students attending the conference to pay the \$10 Student Body Fee and to be DASB Members.
9. What would be the impact if DASB did not completely fund this request? If DASB did not completely fund this request, we would not be able to send a college and district delegation to the conference.

10. Total amount being requested for 2021-2022 (from page 3) \$4,005.00

Food/Refreshments (4015)

(Must adhere to district Administrative Procedure 6331, <http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=AKVUKX7C7F98>)

	Item	Intended Use	Cost
1.	<u>Dinner (3/x/22)</u>	<u>15 x \$30</u>	<u>\$450.00</u>
2.	<u>Lunch (3/x/22)</u>	<u>15 x \$15</u>	<u>\$225.00</u>
3.	<u>Dinner (3/x/22)</u>	<u>10 X \$30</u>	<u>\$300.00</u>
		TOTAL:	<u>\$975.00</u>

Domestic Conference and Travel (5510)

(Must adhere to district travel policies, <http://business.fhda.edu/policies-and-procedures/ff-travel-policy.html>, and DASB Limitation and Requirements from the DASB Finance Code)

	Item	Intended Use	Cost
1.	<u>Conference Registration</u>	<u>15 x \$120</u>	<u>\$1,800.00</u>
2.	<u>Hotel rooms</u>	<u>7 x \$150</u>	<u>\$1,050.00</u>
3.	<u>Parking</u>	<u>6 x \$ 30</u>	<u>\$ 180.00</u>
		TOTAL:	<u>\$3,030.00</u>

Total amount requested (also complete line 10 at bottom of first page) \$4,005.00

Delete the Object Codes and lines within Object Codes you do not need.

Request For Information (RFI)

	Question / Inquiry	Program Response
1.	Please provide a thorough description of your program (250 words max)	<p>FACCC stands for the Faculty Association of California Community Colleges. FACCC is a professional membership association representing community college faculty throughout California. It hosts a series of professional development, teaching, and policy conferences. The FACCC Advocacy and Policy (A&P) Conference is its flagship event.</p> <p>Day one of the conference focuses on key issues facing community colleges, with an emphasis on budgetary and legislative concerns. Day two students and faculty do advocacy training and conduct legislative visits.</p> <p>De Anza has been sending a delegation of students and faculty to the conference for at least 8 years. Foothill also sends a delegation. We work together in advance of the conference to ensure the district delegation is trained in advocacy. VIDA’s Public Policy School interns will lead the training this year.</p> <p>DASB has funded participation in the FACCC A&P Conference for many years now. It is a collaborative effort between the student governments (DASB and ASFC) and faculty.</p> <p>Faculty in attendance from De Anza will include Ray Brennan, Jim Nguyen, Tim Shively, Bob Stockwell, Nicky Gonzalez Yuen, and others. Faculty from Foothill will include Kerri Ryer, Daphne Small, Bill Ziegenhorn, and others.</p>
2.	Please provide how many students are actively engaged in your program. Backing it up with data will help.	<p>We are budgeting for a delegation of 15 students from De Anza.</p> <p>VIDA Public Policy School interns and FA PAC interns are required to attend. We estimate there will be 7 FA PAC Interns and 4 PPS Interns. We’re hopeful 4 DASB Senators and/or Officers will join us.</p>

	Question / Inquiry	Program Response
3.	Why is your program important and what is the rationale behind having this program on campus? (250 words max)	<p>The FACCC Advocacy and Policy Conference is important because it is a place where students and faculty work together to advance our collective interests.</p> <p>We believe there is considerable overlap between student interests and faculty interests. Student learning conditions are faculty working conditions. Students want and need a high-quality educational environment that is accessible, affordable, and that provides necessary support services. Faculty/staff want and need resources and support to best promote student success.</p> <p>The FACCC Advocacy and Policy Conference is a site where students and faculty come together to advocate on behalf of community colleges. We need to engage in political struggle together if we are to ensure students, faculty, and our institutions get what they need to fulfill their mission.</p>
4.	How will your program expand students' perspectives and positively impact their lives and the community? (250 words max)	<p>The FACCC A&P Conference expands students' perspectives by providing them an opportunity to learn about the California budget and politics as it pertains to community colleges.</p> <p>The FACCC A&P Conference positively impacts students' lives and the community by providing students with an opportunity to network and caucus with peers from throughout the state, including SSSCC representatives, and to meet with their legislators to advocate on behalf of students and community colleges.</p>
5.	How is your program working to improve itself every year? Do you receive student feedback? Implementing a student survey and sharing the results with DASB will be beneficial for our review process.	<p>This program works to improve itself every year by soliciting feedback from students who attend the FACCC Advocacy and Policy Conference. We build this into our training through VIDA's Public Policy School.</p> <p>We also know that the FACCC Advocacy and Policy Conference is for students deeply interested in public policy and advocacy work.</p> <p>Bob Stockwell serves on the A&P Planning Committee. It is his intention to make the current and future conferences as engaging to and of students as possible.</p>

	Question / Inquiry	Program Response
6.	What are all your sources of funding? Please include funding from the college, any sources of income, any grants, and any other source. Has your program taken the initiative to search for other sources? (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions)	There are no other sources of funding for student participation in the FACCC Advocacy and Policy Conference.
7.	Go through the most recent DASB Budget Goals/DASB Budget Guiding Principles and explain how your program fits each of them or as many as possible. (250 words max) The DASB Budget Goals/DASB Budget Guiding Principles are available at www.deanza.edu/dasb/budget	<p>The FACCC Advocacy and Policy Conference meets all but one of the DASB budget goals for 2021-2022.</p> <p>The FACCC Advocacy and Policy Conference: helps students succeed and enables them to achieve their academic and personal goals at De Anza; promotes leadership, diversity, civic engagement, campus community development, academic skills development, environmental sustainability and equity among all students; benefits students during the fiscal year of the budget; benefits DASB members; serves students efficiently while maintaining quality; demonstrates efficient and effective use of the previously allocated funds; promotes student retention by enhancing the quality of education at De Anza; is a unique program that falls outside the purview of what should normally be funded by the college.</p> <p>The FACCC Advocacy and Policy Conference does not generate DASB Revenue, but students learn about California community college politics and develop vital advocacy skills.</p> <p>That said, it is noteworthy that the FA PAC Internship Program was responsible for drafting the student ballot initiative creating the Student Representation Fee (SRF); and FA PAC interns ran the campaign and educated and mobilized student voters. Thus, one of the programs that is represented in the FACCC Advocacy and Policy delegation generated significant funds for DASB in the process of establishing the SRF and Fund 46.</p>
8.	Explain how your program is unique. Are there any programs on campus that are similar or is there any duplication of services? (250 words max)	There is no other program like the FACCC Advocacy and Policy Conference. It is unique because it is the only conference in the state of California that brings together students and faculty to advocate on behalf of students, faculty, and California community colleges.

	Question / Inquiry	Program Response
9.	Explain how your program advertises and promotes itself to all students. Has your program made extra effort to market and reach underserved students? If so, describe how. If not, describe what challenges your program faces in trying to do so. Provide a clear plan for the current academic year as well as any marketing material you will or have used. (250 words max)	<p>We recruit students from DASB, the Public Policy School, the FA PAC Internship Program, and other organizations on campus.</p> <p>The size of the group is a function of the budget. If we had additional resources, we could send a larger delegation.</p>
10.	Explain how your program promotes equity on campus. (250 words max)	<p>The program promotes equity by supporting a diverse and eclectic mix of students from various organizations on campus to attend the conference. Here this diverse group of students further develops their organizing and advocacy skill set. In doing so they increase their efficacy and their ability to fight for their communities' interests. When students are able to advocate effectively, they are more likely to be able to obtain the resources and policies necessary to promote equity and social justice.</p> <p>We see the FACCC Advocacy and Policy Conference as directly connected to the equity mission of the college. Our goal is to promote student efficacy so that their needs are met and the institution gets the resources it needs to fulfill its mission, which is to serve all students.</p>
11.	Please indicate which object codes are critical for DASB to fund this year.	Both Food/Refreshments (4015) and Domestic Conference and Travel (5510) are essential to making student participation in the conference possible.
12.	How has your program adapted to providing its services online? Alternatively, please provide a clear plan for how your program would provide online services if needed in the future.	<p>The FACCC Advocacy and Policy Conference (2021) has shifted to an entirely virtual program. The entire conference will be conducted via zoom. This will include the budget and legislative sessions, as well as the advocacy visits planned for the week of action.</p> <p>It is our sincere hope the 2022 Advocacy and Policy Conference will be held in person in Sacramento.</p>

Signatures are not Required for this Application

Signatures are not required for this application; however, the Administrator should still review and approve the application and should be copied on the email submitting the application. **The Budgeter and Administrator cannot be the same person.** Applications must be typed and submitted via email along with any attachments; applications must be submitted as Word documents or searchable text PDFs (not scans).

Signatures that are Required for Utilizing Funds

All future financial documents, forms, requests, requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASB funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

Budgeter and Administrator Information

Budgeter’s Name:	<u>Bob Stockwell</u>
Phone Number:	<u>831-239-4343</u>
Email:	<u>stockwellrobert@fhda.edu</u>
Relationship to Project:	<u>faculty advisor</u>
Position on Campus:	<u>Political Science Instructor</u>
Administrator’s Name:	<u>Elvin Ramos</u>
Phone Number:	<u>408-864-5302</u>
Email:	<u>ramoselvin@fhda.edu</u>
Relationship to Project:	<u>Division Administrator</u>
Position on Campus:	<u>Dean of Social Sciences and Humanities</u>