

DASB Budget Request 2020-2021

For All Programs Excluding Athletics

Budget Request due to the Office of College Life by 4:00 pm Tuesday, November 12, 2019

Applications and attachments must be submitted via email to Dennis Shannakian at ShannakianDennis@fhda.edu.

The Subject must be in the following format: "DASB Budget Request - DASB Account/Program Name - DASB Account Number"

For Example: "DASB Budget Request - DASB Budget Committee - 41-51140"

Everything submitted will be publicly available online.

Delete the Object Codes and lines within Object Codes you do not need.

1. Program (Account) Name: KCES Organic Demonstration Garden
2. Is this a new DASB account? Yes No DASB Account Number: 41-57520
3. Amount requested for 2019-2020 \$ 15,000.00
4. Total amount allocated for 2019-2020 \$ 4,500.00 ***(This is an amount that was given to both the CESA and the Organic Garden and the funds were shared between the two key student areas)***
5. How long has this program existed? 4 YEARS
6. Number of students directly served in this program: 1500

Please ACCURATELY and THOROUGHLY complete numbers 7 – 10 and use additional sheets if necessary.

7. List ALL other accounts and/or sources of income (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions) also list ALL Co-Sponsorships for the Program; include anticipated future sources and co-sponsorships. Accounts and amounts will be verified.

Failure to disclose ANY and ALL non-DASB Funding Sources will result in the immediate disqualification of your request and/or the freezing of your DASB Account if already approved.

B Budget Accounts: 0

Trust Accounts: 0

Fund 15 Accounts: 0

FHDA Foundation Accounts: 0

Grant Funded Accounts: 0

Other District Accounts: 0

Off-Campus/Off-District Accounts: 0

On-Campus Co-Sponsorships: 0

Off-Campus Co-Sponsorships: 0

8. How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students benefiting from DASB funds allocated to you have paid the \$10 DA Student Body Fee and are DASB Members (DASB Budget Stipulation # 1)? No students will be paid with these funds.

9. What would be the impact if DASB did not completely fund this request? The impact would be that any/all students suffering from hunger or health issues would not have the benefit of coming to our organic garden area and participate in the growing of organic crops and they would miss the opportunity of harvesting fresh, in-season, healthy and organic vegetables and fruits to supplement their diets and to learn how to do container gardening in their own places where they live and thrive. Humans have lost the knowledge of how to grow their own food and we are at a time where it is more important now than ever before in human history to learn how the mechanics of being able to feed oneself.

10. Total amount being requested for 2020-2021 (from page 3) \$ 8,000.00

Delete the Object Codes and lines within Object Codes you do not need.

Supplies (4010)

(Non-capital, general office supplies or as specified)

	Item	Intended Use	Cost
1.	woods, soil, fencing wire, tools, signs, labels,	_____	\$8,000.00
2.	Storage, wood chip, seeds, plants, irrigation supplies, chicken wire, root barriers, heating mats, propagation/cloning materials, root hormones, organic fertilizers and <u>plant bed steer manure and organic soil</u>	_____	
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
		TOTAL:	\$ _____

Total amount requested (also complete line 10 at bottom of first page) \$ 8,000.00

Delete the Object Codes and lines within Object Codes you do not need.

Request For Information (RFI)

	Question / Inquiry	Program Response
1.	Please provide a thorough description of your program (250 words max)	11. <u>The concepts and applied learning of organic gardening and nutrition have been added to several of the ES and ESCI class curriculums and to a new Environmental Science A.S. degree. During the Fall 2019 quarter we had all the ES/ESCI classes where the students were heavily involved in planting, harvesting, mulching, composting, building, irrigating, propagating and natural pest control and cloning and propagation were added. The organic garden is open to all students on campus and the value of teaching and learning about how to feed ourselves is critical in today's environment. We teach the students who wish to participate about organic farming methods, harvesting and seed gathering and storage. Along with raised beds, the edible landscape that we are developing will also include, fruit trees, berries, composting and rainwater containers for use in the edible landscape areas. Students are involved in developing, working and maintaining the garden year-round. The garden also incorporated a farm-to-table concept where we provide tomatoes and green onions to the De Anza cafeteria (as featured in a PowerPoint by Chancellor Judy Miner at the 2019-2020 academic year district opening day presentation). This helps keep the cost for cafeteria food down slightly for the students, faculty and staff of the campus.</u>
2.	Please provide how many students are actively engaged in the program. Backing it up with data will help.	De Anza students: 400-500 per quarter K-12: 200 per academic year
3.	Why is your program important and what is the rationale behind having this program on campus? (250 words max)	This program is a community building exercise for our students and teaches students how to become self-sufficient in their ability to lead healthy and happy lives and create a nutritious base for themselves by understanding how organic crops are grown, harvested and stored and how to determine planting zones and grow and eat what's in season for our particular planting zone.
4.	How will your program expand students' perspectives and positively impact their lives and the community? (250 words max)	This organic garden concept has motivated students to create container gardens where they live and thrive. It has helped students get excited about working with their hands to help feed themselves and they sit around and tell stories about their grandparents farms or gardens. It's a chance for students to get their hands in the dirt and taste fruits and vegetable right off of the vines and they are able to compare the difference of what food tastes like that is freshly grown and harvested versus what they buy in the stores. The students get extremely excited about the organic garden and all of its potential.

5.	How is your program working to improve itself every year? Do you receive student feedback? Implementing a student survey and sharing the results with DASB will be beneficial for our review process.	We are able to improve each year but doing seed storage, cloning and propagation of heirlooms so that we can use seeds and cuttings from previous seasons healthy plants which brings down the cost of buying annuals season after season.
6.	What are all of your sources of funding? Please include funding from the college, any sources of income, any grants, and any other source. If there are no other sources, has your program taken the initiative to search for other sources? (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions)	The majority of our funding comes from DASB and from time-to-time we will get some plants and seeds from Patrick Gannon, Manager of Cafeteria Services.
7.	Go through the DASB budget goals for the current academic year and explain how your program fits each of them or as many as possible. (250 words max) The DASB budget goals are available at www.deanza.edu/dasb/budget	Our program has provided many students a space to learn and do research in our outdoor raised bed garden system. Students in our classes or classes throughout the De Anza campus would never have access to the incredible food resources that we supply/support. The organic garden program is specifically for DASB students that can learn and reap tangible rewards and knowledge from participating in this outdoor gardening program.
8.	Explain how your program is unique. Are there any programs on campus that are similar or is there any duplication of services? (250 words max)	Many K-12 campuses have school gardens on their premises but they sit idle because there isn't labor or funds to keep the school gardens operating. Because this organic garden is tied directly to ES/ESCI curriculum it has a constant flow of support and help that our students quarter after quarter get involved in.
9.	Explain how your program advertises and promotes itself to the general student population. Provide a clear plan for the current academic year as well as any marketing material you will or have used. (250 words max)	We utilize any tabling events at De Anza to promote our program and area every quarter. We asked to have our information about the garden presented at the District Opening Day, Patrick Gannon has signage in the cafeteria that promotes it and it's in our curriculum of several ES/ESCI classes. If you are registering for classes and you read course descriptions, you will see the organic garden mentioned in many of our classes.
10.	Explain how your program promotes equity on campus. (250 words max)	It reduces the divide between the "have's" and the "have nots" for healthy and organically grown food which sometimes only individuals of a certain economic background tend to buy because it can be quite expensive to purchase on a limited income. This program teaches the fundamentals of organic farming and students are allowed to harvest and keep what they harvest for themselves.

Signatures that are required for utilizing funds

All financial documents, forms, requests/requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASB funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

Budgeter’s Name: Diana Martinez

Phone Extension: x5443

E-mail: martinezdiana@fhda.edu

Relationship to Project: Oversees all landscape activities for the ES program and Kirsch

Position on Campus: Fulltime lab technician/ESA Coordinator/Part-time Faculty

Administrator’s Name: Anita Muthyala-Kandula

Phone Extension: x8773

E-mail: kandulaanita@fhda.edu

Relationship to Project: Dean of BHES

Position on Campus: Dean of BHES

Approved by DASB Chair of Finance

(Produced by the Office of College Life - 8/1/2019)